

# OneClickIce Rules and Best Practices

OneClickIce (OCI) is the allocation system used by SPMHA to distribute ice. Each team can independently access, swap, trade and return ice through their OCI Team Portal, which is located at [spmha.oneclickice.com](http://spmha.oneclickice.com). All ice transactions are closely monitored by the SPMHA Ice Allocator.

Here are a few guidelines to help navigate what are acceptable practices in OCI.

## 1. Returning Ice and No-Show Penalty

- Ice must be returned at least 5 days in advance to avoid a no-show penalty.
- Any ice returned within 5 days of the assigned date, may be subject to a no show penalty if another team does not pick it up.
- In a situation where Team A returns ice ahead of the return deadline, and Team B picks up that ice, but then returns it *after* the ice return deadline, Team B will be the team responsible for any no-show penalty.
- Additional information regarding No-Show penalties can be found in the [Managers Manual Section 4.3](#).

## 2. “Upgrading” Ice

- The practice of “upgrading” ice is discouraged, as it results in more ice going unused.
- Desirable ice is made available first to teams that do not already have ice scheduled on that day. Dropping undesirable ice to pick up desirable ice limits the number of teams that can pick up the available ice.
- If your team already has assigned ice on a particular day and a more desirable ice comes available, you are not to “upgrade” your ice by dropping and picking up, unless it is less than 24 hours to the available session.
  - Example 1 - Your team is scheduled at Moyer and a Shell ice time becomes available, your team must not drop Moyer to pick up the more desirable ice at Shell, unless that ice time is within 24 hours
  - Example 2 - Your team was assigned a 9:45PM practice and a 7:00PM practice becomes available, your team must not drop the later ice for the more desirable time, as less teams are available to pick up the later session.
  - Example 3 – Your team was assigned a shared practice and a full ice becomes available, your team must not drop your shared practice to pick up the full ice practice.
- If the ice time is still available 24 hours before the scheduled ice time, a team may then “upgrade” their ice. In this case, we prefer that an undesirable ice session goes empty over a desirable one. A no-show penalty will not apply to the upgrading team in this situation.

## 3. Extra Ice - Lamont

- SPMHA has picked up additional ice this season in Lamont that we are not including in our regular allocated ice. This ice is available to teams to pick up as an additional ice slot. There are a total of 23 ice times available throughout the season and over 80 teams to consider. When this ice becomes available, your team is free to pick up one session. If Lamont ice is still available after a reasonable amount of time has passed (48 hours), where other teams have had the opportunity to pick it up, then your team may choose to pick up an additional Lamont ice session.

If you have any questions, please reach out to us at the office (780-467-8492) or by email [coordinator@spmha.ab.ca](mailto:coordinator@spmha.ab.ca)

